



## HDI Motown Chapter Meeting Minutes

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**Topic:** Introduction to Microsoft Office 2010  
**Speakers:** Dave Sawyer & Alex Cagigal, Microsoft Corporation  
**Date:** 11/13/2009  
**Location:** Microsoft Corporation, Southfield, MI

### Meeting Minutes:

- Welcome – Dan Wilson (Introductions to Officer Board and Microsoft Speakers)
- Dave Sawyer & Alex Cagigal, Microsoft Corporation Presentation Part 1
  - Next week will hit the first Beta, Release target for late Spring next year
  - 8 million users used Windows 7 in 36 languages prior to its release
  - User Productivity Challenge - mobility, security
  - Microsoft Business Productivity Infrastructure – Best productivity experience across PC, Phone, Browser. Making it very easy for people to communicate with each other.
    - Microsoft are now all using their laptops as their phones – take the call, go to voicemail
    - Convenience features to make it better for current technology needs
    - Enterprise content management – built out platform using SharePoint – web content, records management, documents
      - Ferrari.com is a SharePoint site (SharePoint running in the background)
    - Microsoft is now offering Software as a Service (Office Communications Online, SharePoint Online, Live Meeting, Exchange Online) - Microsoft.com online – 30 day free trial
    - Promote faster adoption of new capabilities through tools used every day
    - Surface LOB information in familiar applications
    - Single-interface training helps manage support costs.

### Office 2010

- Working Better Together – Collaboration without compromise
  - Share Expertise and Stay Connected
  - Meet Deadlines & Reduce Time Spent Coordinating Changes by enabling multiple team members to work together in real-time – Give people the opportunity to work on the same document at the same time.
  - Improving Outlook – can right click on folders and there is a “Clean-Up Folder” option, will compress threads into the least amount as possible by looking at the trees. New snapshot of calendar in a meeting request. Conversation View. Ignore option (take you out of a conversation). Mail tips.
  - Share a Presentation with Others Instantly using Broadcast Slideshow in PowerPoint 2010.
  - SkyDrive – collaborate in the cloud with friends and family

- Product Guides on Technet – one for Windows 7, will do something similar for 2010 when the time comes.
- 15 minute break
- HDI Chapter/National Updates – Dan Wilson
  - Upcoming Motown Meeting

#### **December Event**

**Topic:** HDI Analyst of the Year Award Reception and Holiday and 10 Year Anniversary

**Date:** December 11<sup>th</sup>

**Location:** Buddy's Pizza (Farmington Hills)

- Giving Back Program – HDI Bronze membership to people in transition – attend two consecutive meetings and get involved!
- HDI Analyst of the Year – 4 nominees (2 from Kelly Services, 1 from VWGoA and 1 from Fiserv)
- Local Chapter Sponsorship – Hosting, Refreshments, Speakers, Raffle Prizes – Contact Bob Sochacki
- Microsoft | Learning + HDI – HDI Certification will be a requirement for MCTIP: Enterprise Desktop Support Technician 7.
- Student Membership – Silver at the price of Bronze! See <http://www.thinkhdi.com/student>
- HDI Spin Webinars – Enhance the value of your HDI membership – take advantage of this resource. Upcoming: Nov 17<sup>th</sup>, JP Garvin Preparing for Disaster.
- Nihal Solomon, Co-VP of Membership, is moving to California the beginning of December.

#### **National Updates**

- HDI Student Membership – Silver membership offerings at the Bronze price (\$75 or 50% savings)
- Upcoming National Conferences—HDI Annual Conference and Expo, March 16-19, 2010. Rosen Shingle Creek Hotel & Resort in Orlando, FL—details can be found at <http://www.thinkhdi.com> – as a chapter we can take advantage of buy multiple, get X free, we could raffle those off or send officers to the show also.
- Microsoft Presentation Part 2
- Bringing Ideas to Life – insights from information
  - New commands make everyone more productive – ribbon toolbar and backstage view
  - Photo editing and videos – basic video editing in PowerPoint
  - Make fast, effective comparisons from lists of data – PowerPivot for Excel and SharePoint (infinite amount of data can be analyzed) and new tools to visualize data.
- Use Office Anywhere – PC, Phone & Browser
  - Work from Virtually Any Place or Device—Browser Based Versions of Word, Excel, PowerPoint and OneNote
  - Work with SharePoint Documents and Lists Offline with the New Groove: SharePoint Workspace 2010

- Office Mobile
- The Practical Productivity Platform – Security, manageability & performance
  - Maximize Performance
  - Improve Security with New Layered Defense
  - Support Robust Compliance with Rich Customization and User Support
  - Help People Accomplish More – put the power of the 2010 Servers
  - Get More in Office Professional Plus 2010 – With SharePoint Workspace, OneNote and Office Web Apps
  - Learn More and See the Product in Action!
  - Office 2010 Preview Site: [www.office2010forbusiness.com](http://www.office2010forbusiness.com)
  - “Backstage” with Office 2010: [www.office2010themovie.com](http://www.office2010themovie.com)
  - Beta next week
  - Release first half next year, probably next spring.
- Door Prizes
- **Reminder:** Resources available on the Web including Archived Presentations--  
<http://hdimotown.com/>

**71 people in attendance**